

Millcreek Richland Joint Authority Meeting Minutes

September 14, 2026

The Millcreek-Richland Joint Authority Meeting of September 14, 2026, was called to order by Authority Vice Chairman James Bottomley at 7:00 P.M.

Present: James Bottomley, James Niethammer, Rebecca Schnoke, and Jessica Weaver

Absent: Tyler Shanaman

Also in attendance: Bernadette Girello, Daniel Hershey, Justin LaTourette, and Amy Leonard

Public Comment: none.

Secretary's Report:

The minutes of the August 3, 2026, meeting were offered. Mr. Niethammer made a motion, seconded by Ms. Schnoke, to approve the August 3, 2026, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for August 2026. Mr. Niethammer made a motion, seconded by Ms. Weaver, to pay all bills marked with asterisks as presented on the August Treasurer's report. All voted in favor.

Mr. Niethammer made a motion, seconded by Ms. Schnoke, to approve the August Treasurer's report. All voted in favor.

Ms. Schnoke has requested information regarding the costs for direct deposit of paychecks with Good, Firestone, and Remlinger.

Ms. Schnoke is working to secure a credit card for the Authority.

Justin LaTourette – Purified Operations LLC:

There were no violations in August, and normal maintenance was performed. Kline's cleaned the wet wells. The new Pump Station 2 was up and running on 8/26/26. Demolition of the old pump station is scheduled to begin this week.

Mr. LaTourette is encountering repairs to sewer laterals by homeowners on a fairly regular basis. He would like the requirements to be available to the public. Mr. Hershey will prepare a packet containing the specifications for any sewer lateral repairs for the October meeting. The packet should also be placed on the Authority's website.

Dan Hershey – Hershey Engineering:

Richland Christian Home currently has 1 EDU and will need 7 additional EDUs. Mr. Hershey expects his involvement to be limited to an exemption and written certification.

The Authority will need reimbursement and capacity agreements. Ms. Leonard suggested including language in the capacity agreement to monitor flow to assess whether additional EDUs are needed in the future.

Ms. Schnoke made a motion, seconded by Ms. Schnoke, to authorize a reimbursement agreement and escrow for \$2,500. All voted in favor.

The 80 E Bethany Road lateral has been tested, and the dykes are in. All bills for the project should also be submitted, so this may wrap up in the near future.

Anrich's payment was mailed. Anrich is expected to finish up their work in September.

There were two bids for the Myerstown epoxy lining job. The bids were close. Ms. Schnoke made a motion, seconded by Mr. Niethammer, to approve Abel Recon to repair the base and the lining inside at a cost of \$19,550. All voted in favor.

Barry Ludwig informed Mr. Hershey that the Myerstown Treatment Facility staff would complete the sewer ring repairs if the Authority provided the necessary supplies. Mr. Niethammer made a motion, seconded by Ms. Schnoke, to approve the cost of purchasing the supplies to complete the sewer ring repair, not to exceed \$10,000. All voted in favor.

Mr. LaTourette and Mr. Shanaman plan to attend the 10/12 meeting with the joint sewer board.

Pump Station 2 is operational, and everything is going well. DEP requires a post-construction certification. Once this is filed, the Authority can proceed with processing the Newmanstown exemptions. The Authority will take ownership of the Pump Station upon dedication, with an 18-month maintenance requirement.

Mr. Hershey met with the Conservation District regarding the Pump Station 4 project. It is expected to be ready for submission by the end of September. After that, the letters will be sent to the two property owners with encroachments in the Authority's easements. Mr. Hershey will draft the letters and provide them to Ms. Leonard for review before mailing.

There was discussion about preparing a resolution to monitor commercial properties over a period of time/number of quarters to assess whether they would need to purchase additional EDUs.

Amy Leonard - Solicitor:

The sewers are in for the Bethany Road subdivision and they are eager to dedicate the lines. Ms. Leonard will prepare a deed of dedication and a maintenance agreement. The developer is expected to use a restrictive escrow for the maintenance agreement.

Bernadette

Delinquent accounts

There are no delinquencies. The Price account is paid. The Nolt account is resolved. The Hole property is scheduled for settlement this week.

Postings occurred on 9/3/26, and payments were due today. There may be 4 accounts to be shutoff.

The Barry Haag account is “inactive,” but the property is occupied and has active water service. The balance has never been involved with collections. Bernadette will confirm the account and water status to determine whether the property should receive a bill and whether to proceed with collecting the overdue amount.

The letters relating to water shutoffs in Newmanstown have been resolved and updated. There will now be a standard \$150 fee, and fewer letters will be sent.

Correspondence: none.

Board Member Reports: none.

Old Business: none.

New Business:

Mr. Shanaman and Mr. LaTourette would like to obtain shirts to reflect that they work for the Authority when posting delinquency notices. Mr. Shanaman will secure quotes to approve at the October meeting.

There being no further business to come before the Authority, Mr. Neithammer made a motion, seconded by Ms. Schnoke, to adjourn the meeting. Meeting adjourned at 8:02 P.M.

Respectfully submitted by
Secretary, Jessica Weaver