

Millcreek Richland Joint Authority Meeting Minutes

July 6, 2026

The Millcreek-Richland Joint Authority Meeting of July 6, 2026, was called to order by Authority Chairman, Tyler Shanaman, at 7:02 P.M.

Present: James Niethammer, Tyler Shanaman, and Jessica Weaver

Absent: James Bottomley and Rebecca Schnoke

Also in attendance: Bernadette Girello, Dan Hershey, and Amy Leonard

Public Comment: none.

Secretary's Report:

The minutes of the June 1, 2026, meeting were offered. Mr. Shanaman made a motion, seconded by Ms. Weaver, to approve the June 1, 2026, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for June 2026. Mr. Shanaman made a motion, seconded by Ms. Weaver, to pay all bills marked with asterisks as presented on the June Treasurer's report. All voted in favor.

Mr. Niethammer made a motion, seconded by Mr. Shanaman, to approve the June Treasurer's report. All voted in favor.

Mr. Shanaman made a motion, seconded by Mr. Niethammer, to switch the operating account and credit card from Wells Fargo to Fulton Bank. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette was not present but provided a written report.

Dan Hershey – Hershey Engineering:

Mr. Hershey provided a written report.

PennDOT will be working near Pump Station 1 on Sheridan Road and Ft. Zellers Road to replace a culvert. Their work shouldn't impact the Authority's ability to access Pump Station 1. Bernadette is looking for records of an easement for the relevant area.

Anrich is splitting the previously approved repairs into three parts. They have not been paid for the first invoice that was submitted.

There is progress on the design plans for the updates to Pump Station 4.

Mr. Hershey is coordinating with the Conservation District before sending letters to any properties that encroach on the Authority's easement for the Pump Station 4 repairs. The letters are expected to go out before the August meeting.

12 S. Fort Zeller plans were received recently. Mr. Hershey expects to review them for the August meeting.

Amy Leonard - Solicitor:

The Bethany Road project wants to dedicate its sewer lines. The project still needs a maintenance guarantee, a maintenance agreement, and a deed of dedication. The Authority will not be able to take dedication until Pump Station 2 is fully operational.

A lien was filed on 81 E Main St., Newmanstown, for failure to pay for the repairs that the Authority had to complete to stop the discharge of sewage into the street. Multiple attempts were made to have the property owner pay the bill, with no response. The property is still listed for sale.

Ms. Maser sent draft versions of the 2023 and 2024 audits. Ms. Leonard will ask Ms. Maser for the final version of those audits.

S&P update call. Ms. Leonard received a call from Michael Vinn, the financial consultant who handled the bond refinance in 2021. Standard & Poor's does an update call at a random time during the bond period to evaluate. Ms. Schnoke needs to participate in the call. Mr. Vinn can prepare Ms. Schnoke and Bernadette for the call. The date and time for the call are not yet scheduled.

Bernadette

One customer had a water shut off

Delinquent accounts.

William Price has been paying down his balance, but is beyond the 6 months for the payment plan.

Duane Nolt is the owner of the former Robert's Restaurant. Diversified provided the wrong account number/amount for settlement, resulting in a balance carried over to the new owner. The balance should have been covered during settlement.

Mr. Niethammer made a motion, seconded by Mr. Shanaman, to eliminate the balance. All voted in favor.

There continued to be significant errors and problems working with Diversified. Ms. Leonard suggested considering a change in the level of services.

The air conditioner had to be repaired shortly after it was serviced. It is working fine now.

The office was cleaned, and Bernadette is going through boxes and cupboards to organize files.

The train will be coming through Richland tomorrow. Bernadette will place cones to prevent parking in the Authority's lot, but pedestrian traffic will be permitted.

Correspondence: none.

Board Member Reports: none.

Old Business: none.

New Business:

Mr. Shanaman and Mr. LaTourette would like to get shirts to wear when posting notices.
Mr. Shanaman will get prices.

There being no further business to come before the Authority, Mr. Niethammer made a motion, seconded by Mr. Shanaman, to adjourn the meeting. Meeting adjourned at 8:00 P.M.

Respectfully submitted by
Secretary, Jessica Weaver