Millcreek Richland Joint Authority Meeting Minutes

June 1, 2026

The Millcreek-Richland Joint Authority Meeting of June 1, 2026, was called to order by Authority Chairman, Tyler Shanaman, at 7:05 P.M.

Present: James Bottomley, Rebecca Schnoke, Tyler Shanaman, and Jessica Weaver
Absent: none.
Also in attendance: Bernadette Girello, Dan Hershey, Justin LaTourette, and Amy Leonard

Public Comment: none.

Secretary's Report:

The minutes of the May 4, 2026, meeting were offered. Ms. Schnoke made a motion, seconded by Mr. Shanaman, to approve the May 4, 2026, meeting minutes. All voted in favor.

Treasurer's Report:

The Authority has been winding down its business with Wells Fargo and transitioning to Fulton Bank, which has necessitated switching the Authority's credit card. A new credit card will be issued in Ms. Schnoke's name.

Escrow accounts for open projects were reviewed, and letters were sent to any projects that needed to replenish their account. The Richland Green project recently provided $19,368.50 to address the deficit in its account.

The Treasurer's Report and bills to be paid were reviewed for May 2026. Mr. Shanaman made a motion, seconded by Ms. Weaver, to pay all bills marked with asterisks as presented on the May Treasurer's report. All voted in favor.

Mr. Shanaman made a motion, seconded by Ms. Weaver, to approve the May Treasurer's report. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette provided a written report. There were no violations during the last month. The bearings are wearing out in Pump 1 in Pump Station 4. Slaymakers is expected to replace them in the next week.

There are times when a board member assists Mr. LaTourette with postings and other jobs on behalf of the Authority. Recently, Mr. Shanaman has been the one to assist.

Ms. Schnoke made a motion, seconded by Ms. Weaver, to approve a pay rate of $20 per hour for any part-time work done by Mr. Shanaman. All voted in favor. Mr. Shanaman abstained.

Dan Hershey – Hershey Engineering:

Mr. Hershey provided a written report.

Mr. Hershey provided an update on the anticipated need to repair the bottoms of some manholes at the wastewater treatment plant and on the Authority's obligation to cover the cost of those repairs. Abel Recon will inspect them to determine whether they can be repaired or need to be replaced.

The final round of televising needs to be done for the system. Mr. Shanaman made a motion, seconded by Mr. Bottomley to contract with Ditchcreek to complete the televising at a cost not to exceed $24,500. All voted in favor.

The initial survey for the Pump Station 4 repairs was completed, and several issues were identified in which trees, buildings, or other structures were encroaching on the Authority's easement. Impacted property owners will receive a letter notifying them of the identified issue, allowing sufficient time to address it before the Authority needs access to the easement.

Amy Leonard - Solicitor:

John F. Martin recently provided a check for $34,608.50 to address their escrow balance.

The Authority received the developer's agreement and funds for the Richland Diner property. Ms. Schnoke made a motion, seconded by Mr. Bottomley, to approve the signature of the developers' agreement by Mr. Shanaman and Ms. Weaver on behalf of the Authority. All voted in favor.

Bernadette

48 termination notices were sent for the 2nd-quarter billing, and the delinquent list is down to 16.

The air conditioning system was serviced and repaired.

Correspondence: none.

Board Member Reports: none.

Old Business: none.

New Business:

Ms. Girello obtained a proposal from Cocalico for annual and preventative maintenance on the HVAC system. Mr. Shanaman made a motion, seconded by Ms. Schnoke, to approve the maintenance agreement. All voted in favor.

James Niethammer was identified as a potential board representative for Richland Borough. Ms. Schnoke will coordinate with the Borough to have him appointed.

There was a discussion about the valuation of the Authority's property for the annual insurance renewal and the timing of updating it to reflect the new pump station. The insurance will be contacted after the pump station is dedicated.

There being no further business to come before the Authority, Ms. Schnoke made a motion, seconded by Mr. Bottomley, to adjourn the meeting. Meeting adjourned at 8:12 P.M.

Respectfully submitted by
Secretary, Jessica Weaver