

## **Millcreek Richland Joint Authority Meeting Minutes**

**April 6, 2026**

The Millcreek-Richland Joint Authority Meeting of April 6, 2026, was called to order by, Authority Chairman, Tyler Shanaman at 7:02 P.M.

Present: James Bottomley, Tyler Shanaman, and Jessica Weaver

Absent: John Wolgemuth and Rebecca Schnoke

Also in attendance: Bernadette Girello, Dan Hershey, Chris Hoffert, Justin LaTourette, and Amy Leonard

Public Comment: Chris Hoffert from Stifel spoke to the Authority regarding various types of financing for larger projects. He provided written materials.

Secretary's Report:

The minutes of the March 2, 2026, meeting were offered. Mr. Shanaman made a motion, seconded by Mr. Bottomley, to approve the March 2, 2026, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for March 2026. Mr. Shanaman made a motion, seconded by Ms. Weaver, to pay all bills marked with asterisks as presented on the March Treasurer's report. All voted in favor.

Mr. Shanaman made a motion, seconded by Mr. Bottomley, to approve the March Treasurer's report. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette provided a written report. There were no violations this month. He posted the delinquent properties. The cable for the transducer broke at Pump Station 1 and was replaced.

There was a power outage on 3/12/26. It caused the generators to run at Pump Station 1 and Pump Station 2. The generator at Pump Station 1 would not turn off. Power Systems was able to shut it off, but the board will likely need to be replaced.

There was a high-level alarm at Pump Station 4. The line was clogged. When that resolved, the levels were high for a period of time. There is a valve that is stuck in a halfway closed position, which causes this to happen from time to time. The plan is to remove the valve entirely when Pump Station 4 is replaced.

Dan Hershey – Hershey Engineering:

Mr. Hershey provided a written report. Capacity was assessed for the Railroad Diner project. They would need 4 additional EDUs. Mr. Hershey will issue a capacity letter and Ms. Leonard will draft a developer's agreement for the project.

Fox Masonry is requesting 1 EDU that would go through Pump Station 2. Mr. Shanaman made a motion, seconded by Mr. Bottomley to have Mr. Hershey draft a will serve letter and Ms. Leonard draft a reimbursement agreement to Fox Masonry and and AML to draft a reimbursement agreement.

Amy Leonard - Solicitor:

The Authority's audits need to be successfully completed before the Authority could pursue any financing for future projects. Ms. Schnoke has provided all the documentation to Maxine Maser to complete the 2023 audit. No signed engagement letter could be located for the 2024 audit.

Mr. Bottomley made a motion, seconded by Mr. Shanaman, to sign the engagement letter for completion of the 2024 audit with Stanilla, Siegel and Maser at a cost of \$7,300. All voted in favor.

80 E Bethany Road - Single family dwelling that needs to purchase 1 EDU. It was unclear if the tapping feed was paid. Mr. Shanaman made a motion, seconded by Mr. Bottomley to approve the developer's agreement for the 80 E. Bethany Road project. All voted in favor.

Bernadette

The Authority's payroll has been transferred to Firestone, Good & Remlinger. Once we have printable QuickBooks checks A/R will transfer there too.

Newmanstown Water fees have gone up.

All delinquent accounts were paid. There were no shut offs.

The Wells Fargo credit card came in with Mr. Wolgemuth's name on it. She is working to have a new one issued in Ms. Schnoke's name. Mr. Shanaman will be an alternate.

Bernadette will coordinate with Ms. Leonard on any submitted right-to-know requests.

The cleaning service performed the initial cleaning. They will resume regular cleaning once she's back in the office

Cindy Snyder called again about her bill. She has 2 residential units (apartments), which is why she is charged for two EDUs. She is not charged a "commercial rate" because of the prior use as a hair salon.

Correspondence: none.

Board Member Reports: none.

Old Business: none.

New Business: none.

There being no further business to come before the Authority, Mr. Shanaman made a motion, seconded by Mr. Bottomley, to adjourn the meeting. Meeting adjourned at 8:38 P.M.

Respectfully submitted by  
Secretary, Jessica Weaver