

Millcreek Richland Joint Authority Meeting Minutes

February 2, 2026

The Millcreek-Richland Joint Authority Meeting of February 2, 2026, was called to order by Authority Chairman, Tyler Shanaman, at 7:05 P.M.

Present: James Bottomley, Tyler Shanaman, Rebecca Schnoke, and Jessica Weaver

Absent: John Wolgemuth

Also in attendance: Bernadette Girello, Dan Hershey, Justin LaTourette, and Amy Leonard

Public Comment: none.

Secretary's Report:

The minutes of the January 12, 2026, meeting were offered. Ms. Schnoke made a motion, seconded by Mr. Bottomley, to approve the January 12, 2026, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for January 2026. Mr. Shanaman made a motion, seconded by Ms. Weaver, to pay all bills marked with asterisks as presented on the January Treasurer's report. All voted in favor.

Mr. Bottomley made a motion, seconded by Mr. Shanaman, to approve the January Treasurer's report. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette provided a written report. There were no violations in the last month, and normal maintenance was performed. Slaymakers did quarterly checks, and there is nothing that needs to be addressed.

Mr. LaTourette installed a new light at Pump Station 4 and a transducer at Pump Station 2.

Dan Hershey – Hershey Engineering:

Mr. Hershey provided a written report. He drafted the Chapter 94 report for the Authority's review and approval.

Ms. Schnoke made a motion, seconded by Mr. Shanaman, to submit the Chapter 94 report. All voted in favor.

All surveying is done except for one area for the Pump Station 4, force main upgrade. There was some difficulty getting access to survey at GAF. Mr. Hershey and Ms. Leonard will locate the easement paperwork to avoid future issues.

Barry Ludwig contacted Mr. Hershey regarding the feasibility study and possible upgrades to the Myerstown treatment facility, with some planned small capital repairs. Mr. Hershey will attend a meeting on 2/18/26 with Dan Becker and Barry Ludwig and provide a report for the March Authority meeting.

The N. Ash Road project still had to install a grinder pump and test the system.

The Pump Station 2 project has had changes in the project managers, with a commission date expected in May or June. A kick-off meeting is scheduled for 2/12/26, but drilling for the new force main may have already begun.

The Bethany Road project has started.

Ms. Leonard will be drafting a developer's agreement for the East Bethany Road project.

Mr. Hershey is waiting to hear from Anrich to schedule sanitary sewer repairs.

Pump Station 4 will need to mark out electric and gas lines. Ms. Schnoke made a motion, seconded by Mr. Shanaman, to allow Geotech to mark out the additional electric and gas lines, with the cost not to exceed \$2,350. All voted in favor.

Mr. Hershey issued letters to Mr. Singh for the E. Main Street project and Horst Homestead Properties for the Railroad Diner project.

Mr. Hershey looked into it, and the Authority's last rate study was conducted in 1978.

Amy Leonard - Solicitor:

Mr. Singh's reimbursement agreement provided during the January 2026 meeting wasn't notarized. Ms. Leonard recommends accepting it as-is because it will not be recorded.

Zeller Properties provided a check for their reimbursement agreement. Mr. Shanaman made a motion, seconded by Ms. Schnoke, to approve the Zeller Property reimbursement agreement. All voted in favor.

Horst Homestead Properties provided the check for their reimbursement agreement today. Ms. Schnoke made a motion, seconded by Mr. Shanaman, to approve the Horst Homestead Properties reimbursement agreement. All voted in favor.

Ms. Schnoke made a motion, seconded by Mr. Shanaman, to pass Resolution 2026-1 to permit reimbursement of expenses related to the Pump Station 4 project through any financing used. All voted in favor.

Bernadette Girello

There are two accounts on payment plans.

5 Locust Street in Newmanstown has always had 2 EDUs and is billed accordingly.

New Plastics wants to change the name on the account with Diversified, as their invoices reflect the prior company's name. Diversified will have a new invoice that we can customize.

Ms. Girello plans to purchase a new filing cabinet and will provide details at the March 2026 Authority Meeting.

Arndt Cleaning won't come down in price, so she's looking for other options.

The video camera doorbell was installed.

Ms. Girello will reach out to Mr. Wolgemuth to inform him that his term runs until the end of 2026 and to confirm his intent to resign or return to the board.

9 S Race was questioning why they were being charged \$310, but the property has 2 EDUs.

There are inactive accounts, most of which are for vacant lots. Ms. Girello will work to confirm which buildings or properties owned by Newmanstown Fire Company are or are not being billed.

Water for 18 E. Bethany Road is active. The sewer account is active but not being charged.

There was a discussion of ways to confirm that residential usage matches the number of EDUs they are paying for by comparing it to water usage rates.

Correspondence: none.

Board Member Reports: none.

Old Business: none.

New Business: none.

There being no further business to come before the Authority, Mr. Shanaman made a motion, seconded by Ms. Schnoke, to adjourn the meeting. Meeting adjourned at 8:14 P.M.

Respectfully submitted by
Secretary, Jessica Weaver