

## **Millcreek Richland Joint Authority Meeting Minutes**

**January 12, 2026**

The Millcreek-Richland Joint Authority Meeting of January 12, 2026, was called to order by, Authority Chairman, Tyler Shanaman at 7:01 P.M.

Present: James Bottomley, Tyler Shanaman, and Jessica Weaver

Absent: John Wolgemuth & Rebecca Schnoke

Also in attendance: Bernadette Girello, Dan Hershey, Justin LaTourette, and Amy Leonard

Mr. Shanaman made a motion to nominate Mr. Shanaman as chairman, Mr. Bottomley as vice-chairman, Ms. Weaver as secretary, and Ms. Schnoke as treasurer, seconded by Ms. Weaver. All voted in favor.

Mr. Bottomley made a motion to approve the slate of professionals and depositories listed below, seconded by Mr. Shanaman. All voted in favor.

Solicitor: Amy Leonard, Henry & Beaver, LLP

Engineer: Dan Hershey, Hershey Engineering

Auditor: Maher Duessell

Depositories: PLGIT, Fulton Bank, Wells Fargo

Bookkeeper: Good, Firestone, and Remlinger

Sewer Billing Agent: Diversified Technology

Sewer System and Pump Station Licensed Operator: Justin LaTourette, Purified Operations, LLC.

Authorization of officers to pya invoices and requisitions (subject to audit) between meetings if doines so would resulitn in a discout or avoid accrual of a penalty.

Affirmation of the 2026 meeting schedule as published in the Lebanon Daily News on 11/12/25

### **Public Comment:**

Mr. Singh submitted a check and partially signed reimbursement agreement to the Authority to move forward with his construction plans at 117 E. Main Street, Newmanstown. That is a commercial lot and he is looking to add 8 apartments. Approval of the reimbursement agreement is on the agenda for tonight's meeting. Mr. Hershey will review the plans and issue a letter once the reimbursement agreement is approved. However, there is no capacity until Pump Station 2 is completed, so the project will likely not be able to begin construction until there is capacity.

### **Secretary's Report:**

The minutes of the December 1, 2025, meeting were offered. Mr. Bottomley made a motion, seconded by Mr. Shanaman, to approve the December 1, 2025, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for December 2025. Mr. Shanaman made a motion, seconded by Ms. Weaver, to pay all bills marked with asterisks as presented on the December Treasurer's report. All voted in favor.

Mr. Bottomley made a motion, seconded by Mr. Shanaman, to approve the December Treasurer's report. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette provided a written report. It was a quiet month with no violations. There was a clogged pump at Pump Station 2 and Pump Station 5 reported high levels, but there was nothing wrong when it was checked. He posted the delinquent accounts.

Dan Hershey – Hershey Engineering:

Mr. Hershey provided a written report. He will have the Chapter 94 report prepared for the February 2026 meeting.

Mr. Hershey confirmed the bid price of \$163,988.00 from Anrich for the sanitary sewer repairs bid. Mr. Shanaman made a motion, seconded by Mr. Bottomley to award the bid to Anrich at a price of \$163,988.00. All voted in favor.

The Railroad Diner is planning to expand. Ms. Leonard will draft a reimbursement agreement for that project. Mr. Shanaman made a motion, seconded by Ms. Weaver to have Ms. Leonard draft an reimbursement agreement for the Railroad Diner to post \$5,000 escrow. All voted in favor.

Pump Station 2 construction may begin next week. Mr. Hershey is trying to get a date from the General Contractor.

Surveys for the Pump Station 4 project are expected to begin this week or next.

Amy Leonard - Solicitor:

Mr. Shanaman made a motion to approve Mr. Singh's reimbursement agreement, seconded by Mr. Bottomley. All voted in favor. Mr. Singh's signature on the reimbursement agreement was not notarized.

There was a request from Derek Price at 27 Treeline Drive requesting a deviation from the payment plan policy.

To prepare for the Pump Station 4 project with a \$2.5 million cost, Ms. Leonard contacted Chris Hoffer at Stifel regarding financing options. He does bonds and loans. He will come and meet to discuss options in March or April.

Ms. Leonard suggested the Authority consider a resolution to permit reimbursement of pre-construction costs with the financing, as it cannot be done retroactively.

Bernadette

She will contact Mr. Wolgemuth regarding his term and see if he plans to return or resign.

Jeremy Noecker was on payment plan, but missed all 3 payments, so he was shut-off.

The bills sent to Mr. Landis for 91 N. Sheridan are being returned. He may be in a nursing home and the house vacant, but it still should be billed.

Diversified is going to have a local number to call. They have a rate increase of 3% for 2026. Bernadette wants Diversified to copy her on all settlement issues.

Arndt Cleaning gave an estimate of \$160/month. Bernadette will follow up to see if they have a lower price service.

The security camera was delivered and will be installed shortly.

Bernadette is making a list of all the resolutions and bonds that are in the safe. Sewer rate was \$75. It was raised to \$100 in 2006, and in 2007 set to \$155.

3-5 Locust St., Newmanstown. The owner said she capped the line and the trailer is gone, so she would like credit back to June 2025. Mr. LaTourette has not inspected the property to confirm the line is capped appropriately, so the property will continue to be billed for 2 EDUs until capping is confirmed.

Bernadette will provide information about the inactive list for the February meeting.

110 E. Main St. Newmanstown account was reactivated.

Billing delinquents: none.

Correspondence: none.

Board Member Reports: none.

Old Business: none.

New Business: none.

There being no further business to come before the Authority, Mr. Shanaman made a motion, seconded by Ms. Weaver, to adjourn the meeting. Meeting adjourned at 8:37 P.M.

Respectfully submitted by  
Secretary, Jessica Weaver