

2 N. Race Street, Richland, PA 17087  
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# **AGENDA**

## **Monday, DECEMBER 1<sup>th</sup> at 7:00 p.m.**

The regular monthly meeting of the Millcreek-Richland Joint Authority will be held in the  
Conference Room of the Millcreek-Richland Joint Authority Facility, 2 N. Race Street, Richland, PA

Call to Order

Public Comments

Review and Approval of Meeting Minutes from the November 3rd meeting

**Review and Approval of Treasurer's Report** - Discuss/Approve 2026 Budget  
- Discuss/Approval Auditor Proposals (attached)

Purified Operations, LLC Report – **Justin LaTourette** - Report attached

Engineer's Report – **Dan Hershey** - Engineers Report attached  
- 2025 Sewer System Repairs Contract Award  
- Pump Station #4 Design Authorization  
- List of 2025 Permits attached

Solicitor's Report – **Amy Leonard** - 2026 Advertising/Board Meeting Dates Published (attached)  
- Draft Resolution for payment plans (attached)

Office Report for **Billing/Collections** – **Bernadette**

- (Current Past due by Customer) (attached)
- 3<sup>rd</sup> Quarter Billing out – September 30<sup>th</sup> due Oct 31st
- First Late Notice out 11/6 due 11/16
- Reminder letters went out 11/13
- Second Late Notice out 11/18 due 11/28
- Shut off Notices going out this week
- Discuss Past Due Procedure and/or Payment Plan (per Amy)
- Discuss/Inactive List of Accounts 22

**Administrative/Bernadette** - Discuss/Approve Cleaning Service  
- Discuss/approve camera system (attached info)

Adjournment