

Millcreek Richland Joint Authority Meeting Minutes

July 7, 2025

The Millcreek-Richland Joint Authority Meeting of July 7, 2025, was called to order by John Wolgemuth, Authority Chairman at 7:03 P.M.

Present: James Bottomley, Cody Shalters, Jessica Weaver, and John Wolgemuth

Absent: Rebecca Schnoke & Tyler Shanaman

Also in attendance: Amy Leonard, Dan Hershey, Justin LaTourette, Bernadette Girello, and Josh Martin.

Public Comment: Josh Martin with Bethany Road subdivision plan provided the Authority with an executed and notarized developer agreement signed. He requested an update on the Pump Station 2 project. He is working with Fulton Bank to get his Letter of Credit and expects to have it within the next month. Ms. Girello will review his escrow account to assess if he needs to replenish it.

Secretary's Report:

The minutes of the June 2, 2025, meeting were offered. Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to approve the June 2, 2025, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for June 2025. Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to pay all bills marked with asterisks as presented on the June Treasurer's report. All voted in favor.

Mr. Bottomley made a motion, seconded by Mr. Wolgemuth, to approve the Treasurer's report. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette reported no violations for the last month. The Authority's truck was inspected and did not require any additional service.

The contactors in Pump Station 4 and the stainless-steel rails in Pump Station 5 were replaced. He is awaiting a price for a bracket.

The auto-dialers were received and should be installed in July.

308 Poplar (Blue Lake Industries) – Mr. LaTourette met with the property owner again after the June Authority meeting. He re-explained what needed to be done and that Kraft is not affiliated with the Authority. They need to air test and televise the new clean outs

Mr. Wolgemuth made a motion for Mr. Hershey to write a letter to respond to Musser Properties, seconded by Mr. Shalters. All voted in favor.

117 E. Main St. Newmanstown – AH Moyer is doing work to the existing sewer line. Mr. LaTourette reached out to them to assess the scope of the work to ensure what is being done would not need Authority approval, but he has not received a response. He will follow up.

Dan Hershey – Hershey Engineering:

There will be a pre-construction meeting on 7/10/25 at 1 PM for Pump Station 2. The parties are meeting at Authority and then traveling to the site. Mr. Hershey is subcontracting with Kraft and another engineer for parts of this project. It is on schedule for a May 2026 completion.

The site survey is done for Pump Station 4 improvement project. Mr. Hershey recommends replacing the force main. If the same force main is kept, the station would need 60 horsepower and a dual pump. The current force main is approximately 50 years old and there is concern for the long-term condition if not replaced. If the force main is increased to 12 inches, the horsepower would lower to 25 and could pump 900 gallons per minute.

Amy Leonard - Solicitor:

There is a signed developers' agreement for the Bethany Road project – 10 EDUs for 10 single family homes. They still need to post financial security. Josh Martin is working to obtain a letter of credit. The lines. The lines will be dedicated to the Authority.

Mr. Wolgemuth made a motion, seconded by Mr. Shalters to approve the Bethany subdivision plan contingent upon posting financial security. All voted in favor.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley to approve the developers' agreement. All voted in favor.

Ms. Leonard sent notices to Robert's Restaurant and 340 W Main St Newmanstown to begin the lien process due to the large balance and no payments being made.

Ms. Leonard spoke with a realtor about connecting 242 W Main St. Newmanstown. The lot only contains a garage.

Ms. Leonard provided an update on the tax-exempt request for Pump Station 2. There is statutory authority for JFM to purchase some materials tax-exempt because they are dedicating it to the Authority. JFM needs to provide a form to the state, it does not require any action or approval from the Authority.

Bid documents are still being reviewed by Ms. Leonard.

Billing delinquents – Two accounts are scheduled to have their water shut off tomorrow.

Correspondence:

The Authority received a thank you note from the Borough for purchasing a bench for the new park.

The Authority received a letter from UGI about an elevated temperature line.

Board Member Reports: none.

Old Business: One trailer is ripped down in Newmanstown, Mr. Wolgemuth hasn't spoken with the property owners and they have not contacted the Authority again.

New Business:

There being no further business to come before the Authority, Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to adjourn the meeting. Meeting adjourned at 8:15 P.M.

Respectfully submitted by
Secretary, Jessica Weaver