

Millcreek Richland Joint Authority Meeting Minutes

June 2, 2025

The Millcreek-Richland Joint Authority Meeting of June 2, 2025, was called to order by John Wolgemuth, Authority Chairman at 7:01 P.M.

Present: James Bottomley, Rebecca Schnoke, Cody Shalters, Tyler Shanaman, Jessica Weaver, and John Wolgemuth

Also in attendance: Amy Leonard, Justin LaTourette, and Bernadette Girello

Public Comment: None

Secretary's Report:

The minutes of the May 5, 2025, meeting were offered. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the May 5, 2025, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for May 2025. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to pay all bills marked with asterisks as presented on the May Treasurer's report. All voted in favor.

Ms. Schnoke will close the Jonestown Bank & Trust account because everything has been switched over to the Fulton Bank operating account.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the Treasurer's report. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Pump Station 1 had valoop that broke; he used the replacement from the spare pump to return it to service. Burkholder's Motor would charge \$6,900 to replace it .

Mr. Wolgemuth made a motion, seconded by Ms. Schoke to approve the purchase of a replacement valoop from Burkholder's Motor for \$6,900. All voted in favor.

The transfer switch for Pump Station 3 still has not come in.

The Authority's truck is scheduled to be inspected on 6/5.

Slaymakers will install rails and contactors on Wednesday 6/4.

308 Poplar (Blue Lake Industries) agreed to do an air test and televise it in April, but they haven't done anything. If they haven't made progress on this by the end of June, it is recommended to have the solicitor send them a letter.

The autodialers have not arrived yet, but they should be installed by July.

Dan Hershey – Hershey Engineering:

See written report.

Amy Leonard - Solicitor:

JFM has requested the Authority's tax-exempt certificate for the Pump Station 2 project from the engineer and the administrative assistant. There is concern it may not be appropriate to provide to them because the project was not publicly bid. It will not be provided to them.

Mr. Hershey's bid documents are being reviewed by Ms. Leonard before publishing.

Millcreek Township is moving forward with the walking trail project, a copy of the executed agreement is on file at the office.

Billing delinquents – Late notices were mailed on 5/9. The second late notice was mailed on 5/30. At this time there are only a handful of delinquent accounts with two potential problematic accounts, some already have the water shut off.

There was discussion regarding pursuing liens on properties with big balances and shut off water service.

Correspondence:

The Authority received a copy of the planning module for the Bethany Road subdivision from County Planning.

The Authority received an updated equipment valuation from MIB.

Board Member Reports: none.

Old Business: Mr. Wolgemuth has not spoken with the property owners in Newmanstown that had asked about stopping service to the two trailers on the property. One of the trailers is partially demolished. The property owners have not contacted the Authority again.

New Business:

242 W Main St. Newmanstown is asking if a sewer hookup is available for a lot containing only a garage.

There being no further business to come before the Authority, Ms. Schnoke made a motion, seconded by Mr. Bottomley, to adjourn the meeting. Meeting adjourned at 7:58 P.M.

Respectfully submitted by
Secretary, Jessica Weaver