

Millcreek Richland Joint Authority Meeting Minutes

January 6, 2025

The Millcreek-Richland Joint Authority Meeting of January 6, 2025, was called to order by John Wolgemuth, Authority Chairman at 7:05 P.M.

Present: James Bottomley, John Wolgemuth, Jessica Weaver, Cody Shalters, and Rebecca Schnoke

Absent: Arthur Wealand Bernadette Girello

Also in attendance: Justin LaTourette and Dan Hershey

Public Comment: None.

Reorganization

Mr. Bottomley made a motion, seconded by Mr. Wolgemuth to appoint the following:

The Authority

Chairman: John Wolgemuth

Vice Chairman: Arthur Wealand

Secretary: Jessica Weaver

Assistant Secretary: Cody Shalters

Treasurer: Rebecca Schnoke

Assistant Treasurer: James Bottomley

Solicitor: Amy Leonard, Henry & Beaver, LLP

Engineer: Dan Hershey, Hershey Engineering

Auditor: Maxine Maser, Stanilla, Siegel & Maser

Depositories: PLGIT, Fulton Bank, JBT, Wells Fargo

Affirmation of:

2025 Meeting schedule as published in the Lebanon Daily News

Bookkeeper: Good, Firestone, & Remlinger

Sewer Billing Agent: Diversified Technologies

Sewer System and Pump Station Licensed Operation, Justin LaTourette, Purified Operations, LLC

Authorization of proper officers to pay invoices and requisitions (subject to audit)

between meetings if doing so would result in a discount or avoid accrual of a penalty.

All voted in favor

Secretary's Report:

The minutes of the December 2, 2024, meeting were offered. Ms. Schnoke made a motion, seconded by Mr. Wolgemuth, to approve the December 2, 2024, meeting minutes with minor adjustments. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for December 2024. Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to pay all bills marked with asterisks as presented on the December Treasurer's report. All voted in favor.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the Treasurer's report. All voted in favor.

Ms. Weaver made a motion, seconded by Ms. Schnoke to adopt the proposed budget for 2025. All voted in favor.

Ms. Schnoke made a motion, seconded by Mr. Wolgemuth to renew the liability insurance policy. All voted in favor.

Ms. Schnoke made a motion, seconded by Mr. Shalters to approve the letters of engagement for the auditor. All voted in favor.

Purified Operations LLC:

Slaymakers performed quarterly checks in December and are scheduled to do so again in February. There was nothing to report. All 5 stations were cleaned by Kline's which occurs annually.

The grinder in Station 1 was malfunctioning. The replacement part cost \$3,400, but it is was replaced and working normally. The block heater in Station 3 was replaced by Power Systems.

SWEARP has us scheduled to complete the project from 1/21-1/24/25.

Dan Hershey – Hershey Engineering:

There is no update on the Elm Street Project.

No financial security has been posted for the Ash Road but the original agreement was provided to the Authority. The documents are 90% completed and the permit is ready for Pump Station #2.

Mr. Shalters made a motion, seconded by Ms. Schnoke, to have Mr. Wolgemuth to sign Water Quality Management Permit. All voted in favor.

Mr. Hershey revised the will-serve letter for the Bethany Road project to approve 9 EDUs under the same conditions, that service will only be available once Pump Station 2 is complete.

Ms. Schnoke made a motion, seconded by Mr. Shalters to approve the will-serve letter at 9 EDUs. All voted in favor.

Mr. Wolgemuth made a motion, seconded by Ms. Schnoke for Mr. Wolgemuth and Ms. Weaver to sign the Bethany Road Reimbursement Agreement. All voted in favor.

Board Member Reports:

Ms. Schnoke discussed trash service. She provided a list of companies she contacted and the associated prices. The Borough granted the Authority's request for an exemption.

Ms. Weaver made a motion, seconded by Ms. Schnoke, to hire TNT for trash service in lieu of using the Borough's trash service. All voted in favor.

Richland Borough is looking to solicit donations for park and benches at the new park.

Correspondence: none.

Old Business: none.

New website. Once the design is complete, Ms. Girello will be able to make changes.

Mr. Wolgemuth made a motion, seconded by Ms. Schnoke, to approve the website. All voted in favor.

New Business:

Administrative Assistant Report: none

There being no further business to come before the Authority, Ms. Schnoke made a motion, seconded by Mr. Shalters, to adjourn the meeting. Meeting adjourned at 8:11 P.M.

Respectfully submitted by
Secretary, Jessica Weaver