

Millcreek Richland Joint Authority Meeting Minutes

May 6, 2024

The Millcreek-Richland Joint Authority Meeting of May 6, 2024, was called to order by John Wolgemuth, Authority Chairman at 7:01 P.M.

Present: James Bottomley; Arthur Wealand, John Wolgemuth; Jessica Weaver, and Cody Shalters

Absent: Rebecca Schnoke

Also in attendance: Dan Hershey, Amy Leonard, Esq., and Justin LaTourette

Public Comment: none.

Secretary's Report:

The minutes of the April 1, 2024, meeting were offered. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the April 1, 2024, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for April 2024. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to pay all bills marked with asterisks as presented on the April Treasurer's report. All voted in favor. Ms. Weaver abstained.

Mr. Bottomley made a motion, seconded by Mr. Wolgemuth, to approve the Treasurer's report. All voted in favor.

The delinquent list was voluminous. Follow up will be needed to proceed with appropriate shutoffs and confirming if the late status is caused by delays in the mail and processing checks.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette reported two alarms. One occurred at Station 1 and merely needed to be reset. The alarm for Station 2 was from a storm.

Mr. LaTourette created an account with Flagger Force for the upcoming project. There is no date set for that project yet.

Mr. LaTourette was able to source a part for the truck crane. It would cost \$700 from the manufacturer. He explored some alternatives, but there were no viable options. He could install the part if ordered. Mr. Wolgemuth made a motion, seconded by Mr. Wealand, to approve the purchase of a new winch. All voted in favor.

The work truck needs to be inspected. Mr. LaTourette will ensure that occurs.

Mr. LaTourette found a possible service contract with ^{Kappe}Cape Associates to cover our current systems. The initial cost is \$1,200 a day. The representative from ^{Kappe}Cape Associates would like to see our system before preparing a proposal for a year-long service agreement. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve a one-day contract at a cost of \$1,200. All voted in favor.

Pump Station 1 needs to be cleaned. Normally the Authority has each station cleaned once per year, except Pump Station 1 which is done twice per year. The last time Pump Station 1 was cleaned the cost was approximately \$1,700, based on tonnage. Typically, the Authority hires Kline's to perform the cleaning.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve Kline's to perform cleaning at Pump Station 1 for an estimated 2,000 gallons at a cost of \$0.20 per gallon. All voted in favor.

Mr. LaTourette had a call for 202 S. Race Street. The issue was one for the property owner, who called her own plumber and there were no further calls or issues for that property.

Mr. LaTourette had calls for 300, 312, and 318 W. Main Street, Newmanstown on April 16, 2024. He pulled the manholes, and each one was a property owner issue. They called their own plumbers, and he did not receive any further calls about the issue.

Mr. LaTourette spoke with Abel Recon about Pump Station 2. Station 2 was relined last year. Currently, the top of the lining is starting to peel off. It did not adhere properly. He contacted them and they came out and inspected the issue. The issue was covered under warranty, and they plan to come out, re-scruff the line and reseal it.

Dan Hershey – Hershey Engineering:

Mr. Hershey received a capacity request for 40 EDUs in accordance with the April 4, 2024 agreement with JFM Cold Storage warehouse. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley to approve JFM's request. All voted in favor.

The Department of Environmental Protection informed the Authority that a special study will be required for permitting for Pump Station 2. Mr. Hershey will attend a meeting with them on Thursday, May 9, 2024. The increase in capacity at the new station is what prompted this need for a special study.

Mr. Hershey reviewed the engineering proposal for Pump Station 2. He expects to design the new pump station to fit onto the existing plot. It should include an infiltration trench for stormwater testing, but should not need an NPDES permit. Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to hire Dan Hershey at a cost of \$124,500 to prepare the permitting and design plans for the new pump station. All voted in favor.

Mr. Hershey offered a final version of his 5-year Capital Improvement Plan. There were no substantial changes to the report from what was discussed at the April 2024 meeting.

Once approved, this Plan should assist in identifying potential grant funding for Pump Station 4. The Plan provides a guideline for planning for future projects, but does not require the Authority to act on any sort of specific timeline. Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to accept the Authority's 5-year Capital Improvement Plan prepared by Mr. Hershey. All voted in favor.

Mr. Hershey received communication about 12 S. Fort Zellers Road. The property owner wants to subdivide 26 acres occupied by Trigon and requests 3 EDUs to serve the development of the new lot. They want a will-serve letter to move forward with sewage planning. The Authority cannot currently serve this property due to lack of capacity but will be able to do so after Pump Station 2 is upgraded. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley to send a will-serve letter to Trigon indicating that capacity would be available after the Pump Station 2 upgrade. All voted in favor.

Mr. Hershey received updated plans for the Elm Street development. That developer is now proposing that many of the sewer improvements will be private. The Authority discussed various concerns about the proposed sewer improvements. Mr. Hershey will send a letter to the developer outlining the Authority's concerns.

Myerstown is looking to purchase a new truck for Barry Ludwig with a cost to the Authority of \$9,256.

Amy Leonard, Solicitor:

Ms. Leonard will coordinate with Ms. Schnoke to provide an invoice to Mr. Lapp that includes all applicable costs, including Mr. LaTourette's time, Ms. Leonard's costs, and the invoice paid to AH Moyer.

Board Member Reports: none.

Correspondence: none.

Old Business:

The Authority needs to repost the administrative assistant position. Available board members will review resumes in two weeks and schedule interviews before the next board meeting, so that a hiring decision could be made at the next board meeting.

New Business: none.

There being no further business to come before the Authority, Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to adjourn the meeting. Meeting adjourned at 9:03 P.M.

Respectfully submitted by
Secretary, Jessica Weaver