

Millcreek Richland Joint Authority Meeting Minutes

December 2, 2024

The Millcreek-Richland Joint Authority Meeting of December 2, 2024, was called to order by John Wolgemuth, Authority Chairman at 7:02 P.M.

Present: James Bottomley, John Wolgemuth, Jessica Weaver, Cody Shalters, and Rebecca Schnoke

Absent: Arthur Wealand

Also in attendance: Amy Leonard, Esq., Justin LaTourette, Dan Hershey, and Bernadette Girello

Public Comment: None.

Secretary's Report:

The minutes of the November 4, 2024, meeting were offered. Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to approve the November 4, 2024, meeting minutes with minor adjustments. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for November 2024. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to pay all bills marked with asterisks as presented on the November Treasurer's report. All voted in favor.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the Treasurer's report. All voted in favor.

Ms. Schnoke provided a proposed budget for 2025.

Purified Operations LLC

The grinder for Station 1 needed repairs which were completed. There is another issue with a bearing coupling, but Mr. LaTourette ordered a new part and plans to install it. Station 2 had a lot of clogged pumps in November. A new fan was installed at Station 3. All stations had their heaters serviced by A&B HVAC. The heater in Station 3 is tripping frequently. There was a quote of price \$4650 to replace the entire furnace.

The 273-275 lining project with SWEARP is scheduled for the last week of December. County approved a building permit for a fence over the sewer line. Mr. LaTourette spoke with the property owners about the issue and the fence was moved. The Authority's driveway continued to need final sealing after the paving projected. Mr. LaTourette spoke with Richland Borough about that issue.

Mr. Wolgemuth made a motion, seconded by Ms. Schnoke, to have A&B HVAC install the new furnace. All voted in favor.

Dan Hershey – Hershey Engineering:

There is no change with the Ft. Zeller's Road project. The Authority still needs a reimbursement agreement. Ms. Leonard will prepare one.

A new plan was submitted for the Bethany Road project. They are now only requesting 9 EDUs. Ms. Leonard will need a sewer extension agreement. The Authority received a copy of the signed reimbursement agreement, but still needs original.

Pump Station #2 is at the 75% completion point. Mr. Hershey brought permit and plans for the Board's review. He confirmed there is no need for more land and total disturbance will be approximately 3,900 square feet. It is unknown at this time if the project will require any permits from Millcreek Township.

Amy Leonard, Solicitor:

Ms. Leonard prepared a developer's agreement for the Ash Road project and recommends the Authority adopt it.

Ms Schnoke made a motion, for Mr. Wolgemuth and Ms. Weaver to sign the developer's agreement for the Ash Road project, seconded by Mr. Shalters. All voted in favor.

Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to advertise the proposed dates for the Authority's 2025 meetings. All voted in favor.

Board Member Reports:

Ms. Schnoke discussed trash service. The Borough will grant an exemption if we have a dumpster with bi-weekly pickup. She received prices from G&K, Weidle, Casella, and Waste in Time. She is still waiting to hear back from TNT. She will provide an update for approval at the January meeting.

JW Motion to authorize submit the exemption to Richland Borough. Seconded by JB, all voted in favor. Ms. Schnoke voted in favor.

Correspondence: none.

Old Business: none.

New Business:

Administrative Assistant Report:

Ms. Girello met with Level Eleven regarding the website redesign. The price is lower than what was originally quoted because of the simplicity of the Authority's needed. The website will be hosted by Anchor and she located the password for the domain. The new website should be ready for January 2025.

Ms. Girello set up the new computer and monitor. The prior computer is still in the office as a backup.

Ms. Schnoke will train Ms. Girello regarding obtaining delinquent account information to be supplied at future meetings.

Ms. Girello will follow up with Richland Borough for more specifics about what would be covered in a proposed meeting, including education on the posting process to see if it can be streamlined with the water shutoffs.

There being no further business to come before the Authority, Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to adjourn the meeting. Meeting adjourned at 8:02 P.M.

Respectfully submitted by
Secretary, Jessica Weaver