

**Millcreek-Richland Joint Authority Meeting Minutes
December 6, 2021**

Millcreek-Richland Joint Authority Meeting of December 6, 2021 was brought to order by John Wolgemuth.

Present: John Wolgemuth, Rebecca Schnoke, Jan Klaus, Arthur Wealand (absent), James Bottomley and Maybelle Morgan.

No agenda changes.

Secretary Report: A motion was made to accept secretary's report by Rebecca Schnoke and seconded by Jan Klaus, all in favor.

Treasurer's Report: A motion was made to accept all bills marked with an asterisk for November 2021 bills by John Wolgemuth, seconded by Jan Klaus, all in favor. A motion was made to accept November 2021 treasurer's report by Maybelle Morgan, seconded by Jan Klaus, all in favor.

John Wolgemuth made a motion to accept the second reading of the 2022 Budget, seconded by Jim Bottomley, all in favor.

Scott Sweigert was here to explain and answer any questions we had regarding the Nix Townhomes which will be 3 townhouses to be built at 322 W. Main St., Newmanstown. He needs our engineer to provide capacity letter and to review plans for PADOT.

A motion was made by John Wolgemuth to approve escrow of \$1000 for expenses occurred by engineer, attorney or any fees for the Nix Townhomes project, seconded by Rebecca Schnoke, all in favor.

Dan Hershey, Engineer – Update on SCADA System, reviewed 322 W Main St. project and the Cold Summit update. A motion was made by John Wolgemuth to setup an escrow of \$15,000 for Cold Summit Development LLC to cover costs occurred by engineer, attorney and anything else, seconded by Rebecca Schnoke, all in favor.

Mike Kreiser – Absent. See attached report.

Jan Klaus and Justin replaced sump pump at Station 2.

Tom Harlan – 2022 Bond to be finished on December 7, 2021.

The following meeting dates were chosen for 2022: January 3, February 7, March 7, April 4, May 2, June 6, July 11, August 8, September 12, October 3, November 7 and December 5. A motion was made by Maybelle Morgan to accept the above meeting dates for 2022, seconded by John Wolgemuth, all in favor.

The following officers were appointed for 2022: Chairman, John Wolgemuth; Vice Chariman, Art Wealand; Secretary, Maybelle Morgan; Asst. Secretary, Jan Klaus; Treasurer, Rebecca Schnoke; Asst. Treasurer, James Bottomley. A motion was made by John Wolgemuth to accept above officers, seconded by Rebecca Schnoke, all in favor.

The following businesses/vendors and persons approved for 2022:

Engineer– Hershey Engineering Inc., Dan Hershey
Attorney – Henry & Beaver, Mr. Harlan
CPA – Stanilla, Siegel & Maser
Payroll – Good, Firestine & Remlinger
Revenue – Jonestown Bank & Trust
Normal Operations – Wells Fargo and PLGIT Investment
Billing Agent – Maybelle Morgan
CDRS & Money Market Rate Account – Jonestown Bank & Trust
Full-Time Employee – Michael Kreiser, Select Environmental Solutions Inc.
Part time Employee – Jan Klaus
Cleaning Contractor – L & B Cleaning
Insurance – Zinn Insurance
Green Acres – Lawn Care
Gleason Nolt – Snow Care
Controlex Service Corp. – Joe Kaminski

A motion was made to accept the above by John Wolgemuth, seconded by Jan Klaus, all in favor.

Correspondence – Nothing

Delinquent Report supplied by Billing Agent - reviewed no questions.

A motion was made by Jan Klaus to adjourn, seconded by Rebecca Schnoke, all in favor.

Respectfully submitted by
Secretary, Maybelle Morgan