

Millcreek Richland Joint Authority Meeting Minutes

September 9, 2024

The Millcreek-Richland Joint Authority Meeting of September 9, 2024, was called to order by John Wolgemuth, Authority Chairman at 7:14 P.M.

Present: James Bottomley, John Wolgemuth, and Cody Shalters

Absent: Rebecca Schnoke, Jessica Weaver, Arthur Wealand

Also in attendance: Dan Hershey, P.E., Amy Leonard, Esq., and Justin LaTourette

Public Comment: none

Secretary's Report: The minutes from the August 5, 2024 meeting were reviewed. Mr. Wolgemuth made a motion to accept the minutes from the previous meeting, and Mr. Bottomley seconded the motion. All voted in favor

Treasures Report: Bills to be paid were reviewed for August 2024. Mr. Bottomley made a motion to pay all bills with asterisks, with a second by Mr. Wolgemuth. All voted in favor. Mr. Bottomley made a motion to accept the Treasurer's report, with a second by Mr. Wolgemuth. All voted in favor.

Justin LaTourette reported a quiet month in August. Abel Recon did repair work on wet well #2 per warranty work. The HVAC system at the Authority building was serviced. Justin and Cody posted Termination Notices on homes that are delinquent on sewer bills. The driveway entrance to the Authority property at 2 North Race Street is not sealed yet. It was also noticed that the new concrete is cracking.

Dan Hershey: Hershey Engineering

Dan reviewed and recommended approval of the proposal from Ditchcreek Utility Services Inc. to clean and cut roots and make repairs to sewer mains and televise sewer mains, at a price not to exceed \$12,600. Mr. Bottomley made a motion to accept the proposal for sewer cleaning and repair work, with a second by Mr. Wolgemuth. All voted in favor.

Elm Street subdivision – Dan issued a letter regarding the pump station plan letter and is waiting on engineer response. He discussed with Randy Hess about raising station depth and addressing other Authority concerns. He is waiting for resubmission. Planning module section j was submitted.

120 N. Ash Rd – Dan issued a review letter. The sewer facilities proposed on site will all be private. Amy will prepare a Developer's Agreement.

Dan gave an update on Pump station No. 2 improvements. 50% of the design is nearly complete. The design to date will be issued to HRG after survey for force main is completed.

Bethany Rd subdivision – Dan has received a request for a will serve letter for 11 EDUs. Flow would go to Pump Station 1 and Pump Station 2. Amy will prepare a Reimbursement

Agreement and we will require that an escrow be established. This project would require a sewer extension.

Amy Leonard, Solicitor: None

Board member reports: discussion about shut off policy. Board agreed to give one week after the 10-day notice period to allow for mailed checks to be received by Diversified.

Correspondence: None

Old business: The Authority had a discussion on hiring an administrative assistant. A Motion was made by Mr. Wolgemuth, seconded by Mr. Bottomley, to hire Bernadette Girello for the administrative assistant position, at \$20.00 per hour for no more than 20 hours a week. All voted in favor.

Discussion on energy supplier – Integrity provided a proposed contract with Direct Energy LLC. The contract would be for 46 months at a rate of \$.09581, to start on November 25, 2025. Mr. Wolgemuth made a motion to sign the contract, seconded by Mr. Bottomley. All voted in favor.

New business: none

There being no further business Mr. Wolgemuth made a motion second by Mr. Bottomley to adjourn the meeting. Meeting adjourned at 8:49 PM.

Respectfully submitted by
Assistant Secretary, Cody Shalters