

Millcreek Richland Joint Authority Meeting Minutes

August 5, 2024

The Millcreek-Richland Joint Authority Meeting of August 5, 2024, was called to order by John Wolgemuth, Authority Chairman at 7:07 P.M.

Present: James Bottomley; Arthur Wealand, John Wolgemuth; Jessica Weaver, and Cody Shalters

Absent: Rebecca Schnoke

Also in attendance: Amy Leonard, Esq., and Justin LaTourette

Public Comment:

George Savich asked for a reprieve from late fees due to some accounting difficulties. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley to dismiss the late charges for Mr. Savich's properties. All voted in favor. Ms. Schnoke should reach out to Diversified to have them remove the late fees.

The Board is looking for clarification about a direct phone number for customers to use to reach Diversified, as one is not on the bill. Discussion occurred regarding whether the credit card fee is clear to those who pay in that manner. There was also discussion about whether Diversified uses the postmark date or the date received for the date of payment.

2 payments were dropped off at the office. Mr. LaTourette will cover the drop box and post a sign at the office that payments are not accepted at the office.

Secretary's Report:

The minutes of the July 1, 2024, meeting were offered. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the July 1, 2024, meeting minutes. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for July 2024. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to pay all bills marked with asterisks as presented on the July Treasurer's report. All voted in favor. Ms. Weaver abstained.

Mr. Bottomley made a motion, seconded by Mr. Wolgemuth, to approve the Treasurer's report. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette reported a quiet month in June with no violations noted. 1 sewer hook up is in the works at 110 Church Street.

Mr. LaTourette installed new dusk to dawn LED lights at Pump Station 3 and 5. The crane for truck came. The Authority credit card did not work to pay for it, so he paid for it and invoiced the Authority. The fee for PAOne calls and mapping wasn't paid, so the service is cut off. The estimated cost is \$800. Mr. LaTourette will try to pay it with the credit card, and if that doesn't work again, he will invoice the Authority.

The Parking lot entrance is still not sealed from the paving project.

Ditchcreek is done with 90% of the televising. The only remaining section is in a corn field. The plan is to finish once the corn is harvested. Mr. LaTourette gave the bill to Ms. Schnoke. Ditchcreek will provide estimates for repairs identified so far. The Authority's project with SWERP is still not on the schedule, but should be completed this year.

Cocalico Plumbing is coming to service the air conditioning system this week. The Authority does not have a contract with them, but it is something done annually. Power Systems repaired the water pump at Station 5 for the generator.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to pay the Ditchcreek invoice in the amount of \$18,842.93. All voted in favor.

Dan Hershey – Hershey Engineering:

Mr. Hershey was not present but provided a written report.

There will be a cost savings to improve to 8-inch force main at Pump Station 2. Only one pump is needed, and it will be more efficient. The Authority will be able to build a smaller building as well. He changed Exhibit A in the agreement to show the updated design. The redesign will cost \$17,000 in additional engineering fees.

Ms. Weaver made a motion, seconded by Mr. Shalters, to accept the proposal from Dan Hershey for the additional engineering fees. All voted in favor.

There is a pump station design for Elm Street development that is not final.

Amy Leonard, Solicitor: none.

Board Member Reports: none.

Correspondence: none.

Old Business:

Mr. LaTourette reached out about an energy supplier and provided him with Ms. Schnoke's telephone number. This person has managed the Authority's account since 2015.

MRJA went into executive session at 8:11 P.M. to discuss personnel matters, and left executive session 8:41 P.M.

The Board selected administrative assistant candidates to contact regarding interviews.

New Business: none.

There being no further business to come before the Authority, Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to adjourn the meeting. Meeting adjourned at 8:41 P.M.

Respectfully submitted by
Secretary, Jessica Weaver