Millcreek Richland Joint Authority Meeting Minutes

April 1, 2024

The Millcreek-Richland Joint Authority Meeting of April 1, 2024, was called to order by John Wolgemuth, Authority Chairman at 7:04 P.M.

Present: James Bottomley; John Wolgemuth; Jessica Weaver, and Cody Shalters
Absent: Rebecca Schnoke and Arthur Wealand
Also in attendance: Dan Hershey, Amy Leonard, Esq., and Justin LaTourette

Public Comment: none.

Secretary's Report:

The minutes of the March 4, 2024, meeting were offered. Mr. Hershey noted one correction, that the remaining section for CCTV would be Zone D, Newburg, not Zone B. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the March 4, 2024 meeting minutes as corrected. All voted in favor.

Treasurer's Report:

The Treasurer's Report and bills to be paid were reviewed for March 2024. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to pay all bills marked with asterisks as presented in the March Treasurer's report. All voted in favor. Ms. Weaver abstained.

Mr. LaTourette mentioned that Ditchcreek still has not been paid for two invoices that were previously voted to be paid. $3,300 for the quick lock repair clamp installation and $6,400 for jetting and root cutting.

Mr. LaTourette also had the bill from AH Moyer for $6,397.66 for the repairs to 81 East Main Street. The Authority needs to prepare an invoice for Mr. Lapp including all time and costs from the related providers, including AH Moyer, Mr. LaTourette, and Ms. Leonard.

The Treasurer's Report did not include the disbursement from the Wells Fargo Operating Account to the Payroll Account.

Mr. Wolgemuth made a motion, seconded by Mr. Shalters, to amend the Treasurer's Report to reflect the $10,000 deposit into the payroll account from the operating account. All voted in favor.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the Treasurer's report with the amendment. All voted in favor.

Justin LaTourette – Purified Operations LLC:

Mr. LaTourette reported a quiet month in March. There were no violations. There was one (1) alarm at Station 1. When he checked it, there was no obvious cause for the alarm. He reset it and it did not reoccur.

He did manual readings for the accounts with public sewers and wells and gave the readings to Ms. Schnoke. The readings were off a bit. He and Ms. Schnoke were going to try to figure out the discrepancies.

Mr. LaTourette obtained a quote to fix the crane on the truck, which was expensive. He is checking to see if it is possible to replace only the winch and plans to have options for the May meeting.

Mr. Klaus used to purchase incidentals and supplies on the Authority's credit card. Mr. LaTourette offered to purchase them and bill the Authority or use the Authority credit card. Mr. Wolgemuth instructed Mr. LaTourette to use the Authority credit card.

Dan Hershey – Hershey Engineering:

Mr. Hershey solicited additional bids for the sewer lining for Manhole 273A to 275 from SWERP, Mr. Rehab and Abel Recon. All three are COSTARS vendors. SWERP and Abel Recon did not include traffic control in the price of their quote. He has no preference on which type of lining as all specifications are comparable. SWERP is the most cost efficient.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to hire SWERP to provide the slip line for Manholes 273A to 275 at a cost of $29,900. All voted in favor.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to open an account with Flagger Force. All voted in favor.

Mr. Hershey completed a draft of the 5-year capital improvements plan. He recommends having all pump stations on the Omnisite system dialer, to monitor flows, etc. The current system only does alarms. This system is already planned to be used for the Elm Street station and the new pump station. The largest costs will be to replace Pump Station No. 4 which is still on the Flow Matcher system. It is 46 years old, and the components are difficult to source. It controls all flows to the wastewater treatment plant in Myerstown. The Authority needs to make plans to replace it, as there will be difficulties if it ever stops functioning.

There is still no pump station design for the Elm Street development project. Zoning and county planning are done with their review of the development plan.

Mr. Hershey and Ms. Leonard spoke with JFM to fine tune the agreement related to the new Pump Station #2. The terms of the agreement were reviewed with the Authority.

JFM will be required to bond the project at prevailing wage, and will be required to post maintenance security for a period of 18 months once the improvements are dedicated to the Authority. Mr. Hershey will bring estimated costs to the May meeting.

Mr. Bottomley made a motion, seconded by Mr. Wolgemuth, to have Mr. Wolgemuth sign the agreement with JFM.

Amy Leonard, Solicitor: none.

Board Member Reports:

Mr. Wolgemuth addressed snow removal. Our current plow company will do the shoveling.

There was no update on accounts that need to be posted. Mr. LaTourette and Mr. Shalters will handle that, if needed.

Correspondence: none.

Old Business: none.

New Business:

The Board went into an executive session at 8:24 P.M. to discuss personnel matters and the hiring of an administrative assistant. The Board left the executive session at 8:33 P.M.

Ms. Weaver made a motion, seconded by Mr. Bottomley, to gauge the interest of Linda Lebo and hire her at a rate of $20 per hour for up to 20 hours per week contingent on receipt of clean background checks and credit reports. All voted in favor.

There being no further business to come before the Authority, Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to adjourn the meeting. Meeting adjourned at 8:35 P.M.

Respectfully submitted by
Secretary, Jessica Weaver