

Millcreek-Richland Joint Authority Meeting Minutes
March 6, 2023

The Millcreek-Richland Joint Authority Meeting of March 6, 2023 was called to order by John Wolgemuth, Authority Chairman.

Present: John Wolgemuth; Jan Klaus; James Bottomley; Arthur Wealand
Absent: Rebecca Schnoke
One vacant Board position

Secretary's Report: The Minutes of the February 6, 2023 meeting were read by Mr. Wolgemuth. No corrections were noted. Mr. Bottomley made a motion, seconded by Mr. Klaus, to approve the January 2023 meeting minutes. All voted in favor. Mr. Bottomley made a motion, seconded by Mr. Wolgemuth, to approve the February 2023 meeting minutes. All voted in favor.

Treasurer's Report: There was no Treasurer's report or list of bills to be paid for February. Mr. Wolgemuth made a motion, seconded by Mr. Klaus, to pay all bills marked with asterisks as presented on the January Treasurer's report. All voted in favor.

Jon Zinn from Zinn Insurance Agency was present to present the Authority's insurance policy renewal for the period from March 2023 to March 2024. The Authority reviewed the proposal and discussed the use of an appraisal company to establish replacement values for Authority property/assets.

Mr. Bottomley made a motion, seconded by Mr. Wolgemuth, to add approval of the 2023-2024 insurance policy renewal and payment of any related invoices to the agenda as an action item. All voted in favor. Mr. Wolgemuth made a motion, seconded by Mr. Klaus, to approve the 2023-2024 insurance policy. All voted in favor. Mr. Wolgemuth made a motion, seconded by Mr. Klaus, to pay the USLI invoice for liability coverage for public officials in the amount of \$622.00. All voted in favor.

Justin LaTourette of Purified Operations, LLC provided a report on the pump stations and discussed operations and maintenance updates. Pump Station #4 had a few alarms and a panel was replaced at that pump station. A spare controller will be priced. Mr. LaTourette presented a cost estimate of \$7,800 for valves and spool pieces for Pump Station #4, which will be purchased by Controlex Service Corp. He also presented a cost estimate of \$5,800 for check valves and gaskets and bolts, to be purchased by the Authority. He indicated there is an 8-week lead time. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the purchase of the valves and spool pieces. All voted in favor. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the purchase of the check valves and gaskets. All voted in favor.

Dan Hershey, Engineer: Mr. Hershey advised that he will coordinate with Mr. LaTourette to discuss a schedule for televising and jetting the Authority lines. Mr. Hershey presented the Chapter 94 Report for approval. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the Chapter 94 Report. All voted in favor.

Amy Leonard, Solicitor: Attorney Leonard advised that Richland Borough has appointed Jessica Weaver to fill the vacant position on the board; however, Ms. Weaver was not notified by the

Borough in advance of the March meeting about the appointment. Attorney Leonard advised that Ms. Weaver will join the group in April.

Board Member Reports: Mr. Wolgemuth reported that he obtained one quote for cleaning the Authority's offices which was \$150.00 for once per month cleaning. He contacted another service provider and will obtain a second quote.

Delinquency Report: Reviewed and discussed. Properties will be posted for water termination.

Correspondence: No correspondence.

New Business: The Authority discussed updating its website administrator, as this was formerly Maybelle Morgan, and with her retirement there should be a change to allow access by other designees. Mr. LaTourette was able to access the website to upload the agenda for the meeting but was not able to access any support services.

There being no further business to come before the Authority, Mr. Klaus made a motion, seconded by Mr. Bottomley, to adjourn the meeting. Meeting adjourned at 8:09 p.m.

Respectfully submitted by
Assistant Secretary, Jan Klaus