

## Millcreek Richland Joint Authority Meeting Minutes

June 5, 2023

The Millcreek-Richland Joint Authority Meeting of June 5, 20223 was called to order by John Wolgemuth, Authority Chairman at 7:02 P.M.

Present: John Wolgemuth; James Bottomley; Jan Klaus; Rebecca Schnoke; Jessica Weaver  
Absent: Arthur Wealand

Public Comments – Todd from Rigidply

Todd reviewed 3 planned projects on RigidPly property: expanding office space by adding on to the main office along Linden Street; plant expansion; and expansion/addition to the building on Leffler Lot #6. Chrisland Engineering has submitted the Plan just for the office building expansion of approximately 5900 square feet. The Office addition will move employees from the basement. The expanded office will have the same number of bathrooms, just relocated. Rigidply has a 4 inch main that hooks into 12 inch MRJA gravity fed line in Linden Street with manhole. Rigidply will establish an escrow for all projects in the amount of \$5,000.

Todd found some easement documents regarding private sewer lines on the overall site, with 5 lots responsible for upkeep. There is a belief that there is an easement to cover a stub at/near Horst lot, as it is depicted in the documents, but it is unclear whether the easement was dedicated to the Authority or remained private. Todd to send over any other paperwork he has and Amy indicated she can reach out to the engineer who prepared the previous Plan.

Mr. Wolgemuth made a motion, seconded by Mr. Klaus, to approve Daniel Hershey to write a letter to Richland Borough to approve the Rigidply office expansion. All voted in favor.

Mr. Wolgemuth made a motion, seconded by Ms. Schnoke, to approve a reimbursement agreement with Rigidply. All voted in favor.

Secretary's Report: The Minutes of the May 1, 2023 meeting were read by Mr. Wolgemuth. No corrections were noted. Mr. Bottomley made a motion, seconded by Mr. Klaus, to approve the May 1, 2023 meeting minutes. All voted in favor.

Treasurer's Report: The Treasurer's Report and bills to be paid were reviewed for May 2023. Mr. Wolgemuth made a motion, seconded by Mr. Klaus, to pay all bills marked with asterisks as presented on the May Treasurer's report. All voted in favor. Ms. Weaver abstained.

Mr. Wolgemuth made a motion, seconded by Mr. Klaus to approve the Treasurer's report. All voted in favor. The Board discussed that the Bond payment of \$525,000 is due in August. Transfer of accounting to Good, Firestone and Remlinger will likely occur January 2024. The Authority audit is currently in progress.

Justin LaTourette – Purified Operations LLC: Justin revisited the PA OneCall notice. The Authority paid the fine. Joe was sent 8-inch valves instead of 6-inch valves, so no replacement has occurred at Pump Station 4.

Justin reported that there were no alarms and it was a quiet month. Jan Klaus and Justin started walking all the force mains and got about half way before they had to stop due to planted crops. There was a discussion about any easement in the fields and whether it allows for farming over the sewer line. Ideally the manholes would be marked to avoid them being damaged.

Justin noted a check valve may be needed at Sheridan hill for Pump Station 1. Pump stations will be cleaned this month by Kline's. In the past it was done once a year, Station 1 will need to be done twice a year. Approximate cost is \$6,000.

Dan Hershey, Engineer: Barry Ludwig notified Dan that he is getting costs for a new HVAC system at the plant in Myerstown, which is needed.

The Elm Street Subdivision developer is requesting capacity in the MRJA system of 220 EDUs. No pump station design has been submitted yet. Dan is recommending approval because the Authority has the needed capacity. Ms. Schnoke made a motion, seconded by James Bottomley, to issue a will-serve letter to inform them the Authority has the capacity for the proposed project. All voted in favor.

Amy Leonard, Solicitor: An access agreement was prepared and sent to Dan and Justin for review. The Agreement will be mailed to the owner of 16 E. Bethany Road. It will be recorded after it is signed.

Board Member Reports: None

The delinquency report was discussed. The owner of 18 E. Bethany Road, Newmanstown requested relief from late fees. He had a break on his late fees before. It was noted that if the property is vacated, the water could be turned off. Ms. Schnoke made a motion, seconded by James Bottomley, to keep the late penalties in place for 18 E. Bethany. All voted in favor.

Correspondence: Web.com fee is going to go up to \$27.95, increase of \$1.00 per month

Old Business: Mr. Wolgemuth reported no communication with the prospective cleaning company. Mr. Bottomley is going to check with a possible alternative.

New Business: none

There being no further business to come before the Authority, Mr. Wolgemuth made a motion, seconded by Mr. Klaus, to adjourn the meeting. Meeting adjourned at 8:38 P.M.

Respectfully submitted by  
Secretary, Jessica Weaver