

Millcreek Richland Joint Authority Meeting Minutes

December 4, 2023

The Millcreek-Richland Joint Authority Meeting of December 4, 2023, was called to order by John Wolgemuth, Authority Chairman at 7:09 P.M.

Present: James Bottomley; John Wolgemuth; and Jessica Weaver

Absent: Jan Klaus; Rebecca Schnoke; and Arthur Wealand

Also in attendance: Dan Hershey, Amy Leonard, Esq., and Justin LaTourette

Secretary's Report: The Minutes of the November 6, 2023, meeting were offered. No corrections were noted. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to approve the November 6, 2023, meeting minutes. All voted in favor.

Treasurer's Report: The Treasurer's Report and bills to be paid were reviewed for November 2023. Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to pay all bills marked with asterisks as presented on the November Treasurer's report. All voted in favor. Ms. Weaver abstained from the bills for Henry & Beaver LLP.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley to approve the Treasurer's report. All voted in favor.

Justin LaTourette – Purified Operations LLC: Quarterly checks were completed with Joe on November 17, 2023. There was nothing to be addressed at any of the pump stations. The generator company came out to Pump Station 1 and installed a block heater. There was one (1) call out to Miller's garage in Richland for sewer gases and an issue with a toilet. Justin checked the manhole and the issue wasn't on MRJA's end. Property owner advised to call a plumber. No further contact from the property owner.

Dan Hershey – Hershey Engineering:

Ditchcreek plans to wrap up televising in the next week or two.

Reviewed and discussed the proposal from John F. Martin about the Ash Road project. Amy and Dan will respond to Attorneys Wertz and Andrews with initial feedback on the proposal.

Dan plans to start the capital improvement plan in January.

Amy Leonard, Solicitor: RigidPly signed agreement and sent a check for the additional EDUs and check for the inspection fee. Dates for the 2024 meetings were advertised.

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley to approve execution of the Developer's Agreement with RigidPly. All voted in favor.

Board Member Reports: None

Correspondence: Officers and Directors liability insurance needs to be renewed.

Mr. Bottomley made a motion, seconded by Mr. Wolgemuth, to complete and submit Officers and Directors questionnaire and have Mr. Wolgemuth execute the same. All voted in favor.

Old Business: Appointment of a new member for the Authority is on the Richland Borough agenda for November 14, 2023. We need to check with Ms. Schnoke to see if he was appointed.

Hiring staff – Ms. Leonard to advertise position, maybe on Indeed. The plan is for the position to be paid at \$20/hour for 15-20 hours per week.

Office cleaning – Justin may have someone to do the cleaning once per month.

Diversified sewer billing switch – Maybelle has been in the office and assisting with the transition to Diversified. The plan is to check with Ms. Schnoke about the status of introduction letter. We may need to update our website.

New Business: Contributions to Neptune and Newmanstown Fire Companies

Mr. Wolgemuth made a motion, seconded by Mr. Bottomley to donate \$100 each to the Neptune Fire Company and the Newmanstown Fire Company. All voted in favor.

There being no further business to come before the Authority, Mr. Wolgemuth made a motion, seconded by Mr. Bottomley, to adjourn the meeting. Meeting adjourned at 8:57 P.M.

Respectfully submitted by
Secretary, Jessica Weaver