

**Millcreek-Richland Joint Authority Meeting Minutes**  
**July 11, 2022**

Millcreek-Richland Joint Authority Meeting of July 11, 2022 was brought to order by John Wolgemuth.

Present: John Wolgemuth, Rebecca Schnoke, Jan Klaus, Arthur Wealand (absent), James Bottomley and Maybelle Morgan..

Secretary Report: Secretary's report for May 2022 was read and approved by Rebecca Schnoke, seconded by James Bottomley, all in favor. Secretary's report for June 2022 was read and approved by John Wolgemuth, seconded by Rebecca Schnoke, all in favor.

Treasurer's Report: A motion was made to accept all bills marked with an asterisk by John Wolgemuth, seconded by Jan Klaus, all in favor. A motion was made to accept treasurer's report by Maybelle Morgan, seconded by Jan Klaus, all in favor.

Dan Hershey, Engineer – 4 Filbert Avenue sewer lateral was discussed. Alex Kauffman from Steckbeck was here with a drawing plan advising potential connection to existing Authority office lateral and installation of new manhole. Our solicitor asked to have an easement drawing from Alex. The solicitor needs to prepare paperwork for this project and we will discuss and review at August, 2022 meeting.

Dan and Jan will be meeting with Abel Recon on Wednesday, July 13, 2022 at 2:00 pm regarding the bubble in wet well liner at pump station #2. There was discussion on replacing pump station #2 depending on what repairs will be needed.

Dan will be meeting with developer and engineer for the Elm Street Development project and report on progress at next meeting.

Jason Coyle, Director of Operation & Environmental Services will take care of ordering the replacement pump for station #1 from Slaymaker.

Jan advised that Penn Dot came and opened some of the manholes, but not all of them.

Jason Doyle, ARRO Water Services: See attached June 2022 Monthly Operation and Maintenance Report.

Amy Leonard, Solicitor: About a month ago she mailed out Developers Agreement and Indemnification Agreement to Nix Townhouse project and they signed both agreements. Rebecca Schnoke made a motion to execute and approve the Nix Townhouse project, seconded by John Wolgemuth, all in favor.

Amy asked Jason from ARRO about the contract the authority had with SES and how ARRO will be handling it. Jason will provide Amy with Assignment Sheet regarding the proposed assignment.

Delinquency report: Reviewed and discussed.

Correspondence – MIB advised they received our payment and a welcome letter from ARRO.

Nix Townhouse project sewer was inspected by ARRO, they will supply us with photos.

Rebecca Schnoke approved Utility Billing Clerk job description with an inclusion to be added regarding a criminal background check and credit report must be completed on applicant, seconded by John Wolgemuth, all in favor.

Executive Session – As the result of Executive Session it was decided to have another executive session to be scheduled for Monday, August 8, 2022 at 6 p.m.

A motion was made by James Bottomley to adjourn, seconded by Rebecca Schnoke, all in favor.

Respectfully submitted by  
Secretary, Maybelle Morgan