Millcreek-Richland Joint Authority Meeting Minutes
December 7, 2020

Millcreek-Richland Joint Authority Meeting of December 7, 2020 was brought to order by John Wolgemuth.

Present: John Wolgemuth, Rebecca Schnoke, Jan Klaus, Jason Angstadt, Lucas Blakeslee, Maybelle Morgan.

Secretary Report: A motion was made to accept secretary's report by John Wolgemuth and seconded by Rebecca Schnoke, all in favor.

Treasurer's Report:. A motion was made to accept all bills marked with an asterisk by John Wolgemuth, seconded by Jan Klaus, all in favor. A motion was made to accept treasurer's report by John Wolgemuth and seconded by Jason Angstadt, all in favor.

Rebecca advised that Michael Vind contacted the authority checking to see if we would be interested in refinancing the 2016 Bond. After discussion it was decided we will keep everything the way it is currently.

We had the final reading of the 2021 Budget. A motion was made by John Wolgemuth to accept the 2021 Budget, seconded by Jan Klaus, AIF.

Mike Kreiser advised that we can get grinders through Costars and there is no need to go out for bids. He feels electric is the way to go. He also advised the portable by pass pump will not be cost effective for us.

Mike Kreiser supplied detailed report for November 2020, copy attached.

Jan Klaus advised he got a quote from Ditch Creek to clean lines at a price of $4,290 plus $1000 for flaggers. Mike Kreiser advised for him to call Ditch Creek and see if he can get lower quote. It was also suggested that we could go with Rehab or Captain Clog.

We have a Controlex Contract for 2021 in the amount of $2,106.

Dan Hershey, Engineer – Dan explained what was happening with the 120 N Ash Rd, Cold Summit Project. Luke Teller did not show regarding the Summit Project. It was discussed, advised what would need to be upgraded. (See attached report from Dan regarding this.) They have been asking to have a Will Serve letter. Dan will follow up with them.

Dan also reported on Sewer Tapping Fee Update (report attached). Lucas Blakeslee made a motion to get a finalized tapping fee study, seconded by Rebecca Schnoke, AIF.

We had a discussion regarding the Richland Borough Water Meter Reading proposal. It was decided that we need to look into other options of getting readings. Lucas Blakeslee made a motion to pay Richland Borough Water $250 for the 4th Qtr 2020 readings, seconded by Jason Angstadt, AIF.

Officers for 2021 for MRJA will be: Chairman, John Wolgemuth; V. Chariman, Jason Angstadt; Secretary, Maybelle Morgan; Asst. Secretary, Jan Klaus; Treasurer, Rebecca Schnoke; Asst. Treasurer, Lucas Blakeslee. A motion was made by Jan Klaus to accept these officers, seconded by John Wolgemuth, AIF.

Businesses and persons for 2021 are as follows:

Engineer – Hershey Engineering Inc., Dan Hershey
Attorney – Henry & Beaver, Mr. Harlan
CPA – Stanilla, Siegel & Maser
Payroll – Good, Firestine & Remlinger
Revenue – Jonestown Bank & Trust
Normal Operations – Wells Fargo; PLGIT Investment
Billing Agent – Maybelle Morgan
CDRS & Money Market Rate Account – Jonestown Bank & Trust
Full-time Employee – Michael Kreiser, Select Environmental Solutions Inc.
Part time Employee – Jan Klaus
Cleaning Contractor – L & B Cleaning
Insurance – Zinn Insurance
Lawn Care – Green Acres
Snow Removal – Harlan Nolt

A motion was made by Jan Klaus to accept above businesses for 2021, seconded by John Wolgemuth, AIF.

Rebecca advised she was with Diane at Stanilla, Seager & Maser regarding QuickBooks and she will be starting to use QuickBooks January 1, 2021. She also advised she will need to order checks. John Wolgemuth made a motion that our treasurer can order checks, seconded by Jan Klaus, AIF.

Tom Harlan Absent

Correspondence –None

Delinquents - reviewed no questions.

A motion was made by John Wolgemuth to adjourn, seconded by Jan Klaus, all in favor.

Respectfully submitted by
Secretary, Maybelle Morgan