

Millcreek-Richland Joint Authority Meeting Minutes
November 4, 2019

Millcreek-Richland Joint Authority Meeting of November 4, 2019 was brought to order by John Wolgemuth

Present: John Wolgemuth, Rebecca Schnoke, Jan Klaus, Hubert Risser, Lucas Blakeslee, Maybelle Morgan.

Secretary Report: A motion was made to accept secretary's report by Hubert Risser and seconded by Rebecca Schnoke, all in favor.

Treasurer's Report: A motion was made to accept all bills marked with an asterisk by Lucas Blakeslee, seconded by Jan Klaus, all in favor. A motion was made to accept treasurer's report by Hubert Risser and seconded by Jan Klaus, all in favor.

The 2020 Proposed Budget was reviewed and adjustments were made for next reading at the December 2019 meeting.

A motion was made by John Wolgemuth to go with a 3 Year contract with Select Environmental Solutions, seconded by Jan Klaus, all in favor. The 3 year contract cost is Year 1 - \$2200 with annual 3% rate increase, year 2 - \$2266 per month and year 3 - \$2334 per month.

Mike Kreiser gave a written and verbal report for the month of October 2019. copy of report is attached. Mike had a question regarding GIS email received from Pat Moulds. Pat asked if Authority purchased iPad yet. Maybelle will contact Pat Moulds and see what is going on with the GIS and iPad.

Dan Hershey - Was absent but supplied a written report, attached.

Maybelle advised the authority that she is having problems with her OKI printer. They advised she can purchase another printer. She also advised them that the fax machine is no longer in service.

Jan Klaus - He advised that a bill was mailed to Green Acres to cover fence damage. Furnaces were cleaned and phone dialed is working.

Tom Harlan - Right to Know. Maybelle questioned an email she received from Energy Research Council regarding "right-to-know" and what needs to be done. We need to appoint a "right-to-know" individual. A motion was made by Lucas Blakeslee to make Maybelle Morgan the "right-to-know" administrator, seconded by Rebecca Schnoke, all in favor.

Correspondence:

The authority received the 2020 Pump Controls Service Contract from Controlex Service Corp. at the cost of \$2,160.00 for the year which includes to inspect and check out all equipment 4 times. A motion was made by John Wolgemuth to accept Controlex 2020 Contract, seconded by Jan Klaus, all in favor.

The authority received a letter from Stanilla, Siegel and Maser LLC covering the audit for the year ending December 31, 2019 at a cost to not exceed \$4,900. A motion was made by Hubert Risser to accept Stanilla, Siegel and Maser to audit our December 31, 2019 audit, seconded by Lucas Blakeslee, all in favor.

Meeting dates for 2020 were discussed and decided as follows: January 6, February 3, March 2, April 6, May 4, June 1, July 6, August 3, September 14, October 5, November 2 and December 7, 2020.

Delinquents - Was reviewed, no questions.

A motion was made by Hubert Risser to adjourn, seconded by Jan Klaus , all in favor.

Respectfully submitted by
Secretary, Maybelle Morgan