

Millcreek-Richland Joint Authority Meeting Minutes
July 1, 2019

Millcreek-Richland Joint Authority Meeting of July 1, 2019 was brought to order by John Wolgemuth.

Present: John Wolgemuth, Rebecca Schnoke, Jan Klaus, Hubert Risser, Lucas Blakeslee, Maybelle Morgan

Secretary Minutes: A motion was read to accept secretary's report by Hubert Risser and seconded by Jan Klaus, all in favor.

Treasurer's Report: A motion was made to accept all bills marked with an asterisk by Hubert Risser, seconded by Lucas Blakeslee, all in favor. A motion was made to accept treasurer's report by Hubert Risser and seconded by John Wolgemuth, all in favor.

A motion was made by John Wolgemuth to hire Lydia Eberly for the Billing Clerk position for Millcreek-Richland Joint Authority at \$13.00/hr. retroactive to June 1, 2019, seconded by Lucas Blakeslee, all in favor.

A motion was made by Lucas Blakeslee to use Mike Kreiser from Select Environmental Solutions, Inc. to handle wastewater operations at \$2,000 per month for 10 hours a week until the end of the year of 2019, seconded by Hubert Risser, all in favor. Mike Kreiser advised he will offer a proposal since he knows what we want. Mike Kreiser will be going around with Henry Eberly starting the week of July 8, 2019 to see what he does.

Omni Sites Envirep TLC will be meeting with Jan Klaus on July 2, 2019 to see what we need and will give us a quote. Lucas Blakeslee advised that if quote from Omni is not over \$9,000 we should go ahead and not wait until next meeting. Omni Sites is a cellular network for alarm systems.

Dan Hershey - Myerstown Sewer was flooded again. Barry advised finals for last flood we should have within a few days.

Dan advised that Henry asked him to give a quote regarding Helen Hurst putting in sewer on Ash Street. Dan gave Henry a quote on design work, inspection work and testing for contractor. Henry advised he did speak with Helen regarding the quote. All fees for this will be forwarded to Hurst. Tom Harlan advised that any contacting other people involved with this connection is Millcreek Township's responsibility. Tom Harlan will send a letter to Millcreek Township advising them what is going on with the Hurst project.

Also GIS is setup and Pat is uploading information, by next meeting Pat should have something to show the authority.

Henry Eberly - He lost his pager last week, did not replace, using Jan's. Pump station #5 runtime is off, not running correctly.

Henry's last day of work will be July 31, 2019.

Tom Harlan - Nothing

A motion was made by Lucas Blakeslee to purchase Quick Books Pro for our accounting/bookkeeping functions, seconded by Hubert Risser, all in favor.

A motion was made to accept the auditor's report by Hubert Risser, seconded by John Wolgemuth, all in favor.

Lydia Eberly gave the delinquency report. It was decided that Jan Klaus and Maybelle Morgan will do the posting once a quarter. Jan Klaus will read meters from accounts needed to do the billing.

Correspondence: Received a letter from Zinn Insurance regarding Workers Compensation 3-6-2018 - 3-6-2019 audit. Also a letter from USDA regarding water and waste loan and grant programs, and I was advised to file in case we needed to use in the future.

It was suggested that we eliminate CINTAS usage by end of July, 2019 and also cancel Sprint cell phone immediately.

Jan Klaus will take care of mowing grass for this year and Jan will get estimates for snow removal and also for mowing the grass.

A motion was made by Hubert Risser to adjourn, seconded by John Wolgemuth, all in favor.

Respectfully submitted by
Secretary, Maybelle Morgan